



MINUTES
Woodbridge Farms Parent Association
April 24, 2019
7:30-8:30pm
Woodbridge Farms Elementary School Library

President Tara Lamabe (regrets)
Vice President Jodi Craik (regrets)
Treasurer Julie Ballhorn
Secretary Lori Lehman

Agenda Item	Notes	Actions
1.0 Welcome	Called to order @ 7:30	
2.0 Old business and approval of last meeting's minutes (FEB 2019)	- quorum not met	
3.0 Approval of Agenda	-	APPROVED as circulated

<p>4.0 Treasurer Update</p>	<p>Julie presented 3 documents - operating budget to reflect what has occurred since the last meeting, second page has hot lunch details - increased sales since re-opening the system.</p> <p>third page outlines already committed expenses for 3 years, next school year is the last year of pre approval, will need re voting the 2021 year.</p>	
<p>5.0 Fundraiser Update</p>	<p>5.1 Waterpark Fundraiser - survey was sent out to WBF parents due to the cost increase to , 99 responses. 42% voted yes to holding the fundraiser, 32% no, 25% unsure. Results were discussed and there was not enough time to successfully hold the fundraiser therefore it will not be held this school year. PA will look into dates for next year for 2019/2020</p> <p>5.2 Big Box Cards - successful fundraiser with good feedback. Still awaiting the return of less than 10 boxes. Winners for highest sales will be announced next week. Order has been placed and boxes should be delivered next week. Approximate profit is 447 boxes sold, profit \$4600 (expenses cost of cards and ipod and gift cards as prices) pick up date likely when flowers are May 14th</p> <p>5.3 Spring Flowers - order forms are out, due back April 29th (won't be extended), pick up will be May 14th. Need volunteers to help had out/organize. Tara would like to buy \$200 worth of extra flowers to sell the day of delivery as we did last year.</p> <p>5.4 Spring Dance - May 24th, Tara was waiting for the DJ package to arrive with confirmation and pricing approx ~500</p> <p>Need to do advertising through the school as it is less busy than Halloween</p>	
<p>6.0 Funding Requests</p>	<p>Andy Cunningham - requested additional funding for more books. List of series & genres from literacy consultants.</p> <p>School is requesting \$10 000 for additional books this year</p> <p>Looking at spell a thon and math a thon for next year for additional book purchases, to be voted on in May</p>	<p>Vote:</p>

	Treasurer stated it is possible from a financial perspective but need to vote	
7.0 New Business	<p>7.2 Teacher Appreciation - \$344 left from \$500 allocated at the beginning of the year. Tara to organize Press'd and has created and sent out a sign up sheet for salads and dessert from parent volunteers. Food will be provided to staff on May 1st. May reconsider Press'd for next year as they reduced their discount previously offered, now only 10% off.</p> <p>7.2 Sports Day - \$1500 allocated to provide lunch for students, last year was pizza from Nitza's Pizza and fruit & water for snack. The Trucksicle for Now Radio was called for popsicles for the end of the day. Will need to touch base with Nitzas</p> <p>Stollery donation - last year donated \$500 from PA rather than asking students/parents for donations. Motion at next meeting to provide funding ***</p> <p>7.3 Grade 6 Farewell -Birch Bay - Kellie Bennett and Tara Lamabe volunteered to organize the food for Birch Bay. \$300 approved in the budget, likely need more funding as there are 60 students this year and last year \$293 was spent.</p> <p>7.4 1 known retirement (EA) , unknown about leaving teachers at this point, should know in May</p> <p>7.5 Buddy Bench - all plaques in place, no additions this year, will know next year</p> <p>7.6 School Garden - no request this year, Andy to discuss with Judy if there are any specific requests</p>	<p>Vote:</p> <p>Vote:</p> <p>Update:</p>
8.0 Announcements	<p>Date: Tuesday, May 28, 2019</p> <p>Time: 7:30pm</p> <p>Location: Woodbridge Farms School Library – childcare available</p>	
9.0 Adjournment	Meeting was adjourned at 7:40pm	