



**MINUTES**  
**Woodbridge Farms Parent Association**  
**January 23, 2019**  
**7:30-8:30pm**  
**Woodbridge Farms Elementary School Library**

President           Tara Lamabe  
Vice President    Jodi Craik  
Treasurer         Julie Ballhorn  
Secretary         Lori Lehman

<b>Agenda Item</b>	<b>Notes</b>	<b>Actions</b>
<b>1.0 Welcome</b>	Called to order @7:10pm	
<b>2.0 Old business and approval of last meeting's minutes (Nov 2018)</b>	- motion to approve JC by seconded LM - All in favour Outstanding Actions GIC will be reinvested when it comes due Polar Express Day was a hit Young Authors Conference paid for by admin, admin will submit a request for reimbursement from PA	APPROVED as circulated

<p><b>3.0 Approval of Agenda</b></p>	<p>- motion to approve Agenda BR by seconded JE</p>	<p>APPROVED as circulated</p>
<p><b>4.0 Fundraiser Update</b></p>	<p><b>Wee Wonderland</b> - most of the sale shopping done for next years supplies but always looking for more, particularly mens gifts. TL requested all receipts to come in as soon as possible. PA cannot accept receipts from previous years. Letter of Understanding lays out that receipts need to be submitted quarterly. LM will take the lead on budgeting for WW</p> <p>LM reported it is getting harder to shop as stores are ordering less so getting fewer deals. Organizers found a WBF parent at Save On that is finding great deals for WW</p> <p>Stats from this years event: 201 shoppers, sold &gt;1000 items (342 students in the school). Organizers appreciated the support from teachers in bringing kids early and keeping kids flowing through.</p> <p>\$3,5,7,10 are the price points now, surveyed parents about adding a \$15 point.- discussed amongst PA members present- keeping the price points as they are</p> <p>No complaints from anyone, volunteers replaced a broken mug for a student, it was appreciated</p> <p>All decorations from the storage room in the gym have been cleared out or donated</p> <p><b>Hot Lunch</b> - Cycle 2 released, TL apologized for the hiccups</p> <p><b>Oil Kings</b> - Saturday March 16 2pm game</p> <p><b>Water Park</b> - only Saturday is May 11, can stay all day, discussed sharing with Lakeland</p> <p>We are committed to 750 tickets, max tickets we can get is 2000. To discuss with Lakeland Parent Association about joint - would need to look into insurance coverage as well, TL will contact WEM about this</p> <p><b>Cards</b> - will know more on Friday, \$33 per box, 33 cards, we make \$11 per box, we won't have to pay for shipping the boxes to the</p>	<p>ACTION: TL to contact WEM about insurance requirements when splitting an event with another school</p>

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**Wednesday, January 23, 2019**

	school, all occasion or birthday box, TL to have a conference call with the company on Friday <b>Spring Dance</b> - May 24 <b>Spring Flowers</b> - Awaiting confirmation pick up date, May 10 was requested (before mothers day), flowers, planters, strawberries. Order forms in April	
<b>5.0 Treasurer Update</b>	Budget Reviewed - see attached	
<b>6.0 New Business</b>	Will need to know what portion parents will need to pay to add it to the school fees so it's on Parent Portal, will discuss at February PA	
<b>7.0 Announcements</b>	none	
<b>8.0 Date of Next Meeting</b>	Date: Tuesday, February 26, 2019 Time: 7:30pm Location: Woodbridge Farms School Library	
<b>9.0 Adjournment</b>	Meeting was adjourned at 7:50pm	