



MINUTES
Woodbridge Farms Parent Association
November 27, 2018
7:30-8:30pm
Woodbridge Farms Elementary School Library

President Tara Lamabe
Vice President Jodi Craik (regrets)
Treasurer Julie Ballhorn
Secretary Lori Lehman

Agenda Item	Notes	Actions
1.0 Welcome	Called to order @ 6:56	
2.0 Old business and approval of last meeting's minutes (October 2018)	- motion to approve by TL seconded AA - All in favour	APPROVED as circulated
3.0 Approval of Agenda	- motion to approve by TL seconded KE	APPROVED as circulated

<p>4.0 Fundraiser Update</p>	<p>Wee Wonderland: Robyn did the class sign up sheet, Tara to do the sign up genius for volunteers, 10 volunteers AM and PM plus Wee Wonderland organizers for Dec 17, 18,19 AM, then clean up in the PM Set up on December 16, need volunteers Need to have cheques in in enough time to avoid NSF cheques. Tara to talk to Robyn about timing of due date for funds. Possibly not accepting cheques, Possibly counting money December 14. Need the float for the event Parents are bringing in gift wrap and bags Hot Lunch: refund or credit for \$33 as they were charged twice, Lunch Lady had good feedback and will use them again, likely pancakes again. Discussed adding a fruit option, applesauce or fruit cups Halloween Dance, 100 people less than last year, still lots of fun, less issues with students coming without supervision, TL to contact DJ about getting the pictures from the photo booth Sausage - AA's first year, added breakfast sausage and cottage cheese crepes, were good sellers. Met expectations for fundraising, went fairly smoothly. Had enough volunteers for sorting. Combing with poinsettias pick up is a good use of volunteers and parent time. Historically gift cards with highest sales. LL Motion to no longer offer prizes for fundraisers., seconded by AA, all in favour, Motion carried Laura suggested adding a line for donation to the WBFPA instead of buying product. Poinsettias - Removed the 6" option. Sales were a bit lower than last year keeping in mind the loss of students this year. Will add gift cards to the order form next year. Oil Kings- no news yet World Waterpark - no news yet, trying for a Saturday or Sunday morning again</p>	<p>ACTION: WBFPA to no longer provide gift cards for highest sales</p>
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	<p>Loveable Labels - no updates yet. Will send it with school lists this year to promote it, AA reports a cheque arrived last year for ~\$180, they won't send it out if it doesn't meet a minimum amount</p>	
<p>5.0 Treasurer Update</p>	<p>JB presented the draft budget, made just over ~\$14 000, so far ~\$2000 from sausage. Combined the dances as one budget line item Keeping some concession items on had Hot Lunch brought in ~\$5000 unable to tell profit until expenses comes out GIC ~\$20 000 coming due in January options, keeping the cash, splitting in to 2 GIC's, AA motioned to put half of the GIC maturing in January 2019 into a 3 year GIC and half into a 1 year GIC , TL seconded, all in favour, motion carried JB clarified that expense lines are based on the previously approved amounts, TL pointed out that we wouldn't likely spend some of those amounts i.e. Sports Day for \$1500</p> <p>New Fundraisers: Card Box, \$33 box for 33 cards, costs the PA \$22 - All Occasion ro Birthday Box</p>	<p>ACTION: To split the maturing GIC in January 2019 evenly into a 3 year GIC and a 1 year GIC</p>
<p>Funding Requests</p>	<p>Polar Express Day - request for \$0.42 per cookie, Hot Chocolate \$10 for a large container, plus pre packaged "nut free" cookies ziplock bags, pill cups, coffee cups, wooden stir sticks, icing Approximately \$250 TL will check with Sobeys TL motioned to approve \$250 for The Polar Express Day cookies & hot chocolate, seconded LL, motion carried LM, Motion to fund \$300 February 23 10 students for Young Authors Conference , seconded JB, all in favour, carried</p>	<p>ACTION: WBFPA to cover the cost of the Polar Express hot chocolate & cookies</p>

Woodbridge Farms School Council

	AC swimming for Grade 5's, will book this spring for next fall afternoon lessons.	ACTION: WBFPA to provide \$300 for the Young Authors Conference
6.0 New Business		
7.0 Announcements		
Date of Next Meeting	Date: January 23, 2019 Time: 7:30pm Location: Woodbridge Farms School Library – childcare available	
8.0 Adjournment	Meeting was adjourned at 8:00 pm	