



MINUTES
Woodbridge Farms School Council
Wednesday, February 21, 2018
6:30-7:30pm
Woodbridge Farms Elementary School Library

Chair Tara Lamabe
Vice
Chair Catherine Martin
Secretary Lori Lehman

Agenda Item	Notes	Actions
1.0 Welcome		
2.0 Review and Approval of Previous Minutes	- Wish List not finished motion to approve JA & seconded CM - all in favour	Approved as circulated
3.0 Approval of Agenda	- motion to approve DC & seconded CM - all in favour	Approved as circulated
4.0 School Report	- deferred S Carruthers absent	

<p>5.0 Vice Principal School Report</p>	<ul style="list-style-type: none"> -School team for the Hair Massicure, head shave 10am March at WEM, first Friday of Spring Break, Students are encouraged to attend -Hair Massacure assembly, one of our student was dressed at the mascot and did great, great presentation from Hair Massicure -Bake Sale for Worlds Longest Hockey game over \$500 raised - Intramurals going well, grade 5 are running it, doing a great job -3v3 basketball practices running, tournament 17 March, conflicts with track race, will have to see who can go - New ski trip is March 12 – new permission slip – DO NOT PAY AGAIN -Jack the reading buddy dog had surgery 	
<p>6.0 Principal Report</p>	<p>Discussion Notes: Blanket Exercise cancelled Box Cars and One Eyed Jacks – request to have them come again. Too busy towards the end of this year. Booked Wednesday October 3, 2018, majority interested in having children attend</p> <p>Discussion around Student led PTI's. Confusion around a night of each, student led and traditional. Suggestion to have student led in the spring and traditional in the fall so students can show what they have worked on all year Teachers would like student led for both PTI's so the group felt the teachers know best so they can do what they want for their classes</p> <p>Fees discussion: Agenda is still an optional fee but will be coming back, ~\$6-7 Suggested to do a preorder for agendas as numbers will be known after Spring Break, to be determined To review Noon Hour supervision to reduce costs or to increase fees for supervision by 5% Mr Danzinger is eager to discuss fees with anyone interested</p>	<p>ACTION: Admin to book the gym for October 3 for Box Cars and One Eyed Jacks</p> <p>ACTION: teachers are supported in holding student led PTI's as they see fit</p>

Consensus was that parents would like to see itemized costs for each field trip and have the option to pay as each field trip arises or all at once
Christmas concert survey
Discussed alternating Christmas Concert with a Winter Carnival (ideas suggested include: sleigh rides, pictures with Santa, cookie decorating, crafts, games)
Suggested to have time slots if we went with a winter carnival instead of a Christmas Concert

Mr D's Notes:

1. Blanket exercise for March 7th – canceled

2. Family Math Night - Box Cars and One Eyed Jacks
 - a. Thinking it would be helpful to have as a pro-active way to highlight Math at the beginning of the school year
 - i. Didn't want to conflict with Meet the Staff BBQ, etc., also working with Box Cars and One Eyed Jacks' availability
 - b. Booked for Wednesday, **October 3** (early out day)
 - i. Oct 2nd they're at Ardrossan.
 - ii. Oct 5 = PD day, start of long weekend; not ideal day
 - c. Is the Oct 3 date the best option?
 - d. Would you prefer the evening to be for families or parents?

3. Question from Grade 1s
 - a. Could P/S/T interviews for grade 1 be student led next year?
 - i. Reason: first round in November students want to show parents around the classroom, what they're working on, routines, etc.

	<ul style="list-style-type: none">ii. There are no surprises – if a difficult conversation needed to happen, it would have happened by this time alreadyb. Various combinations/possibilities also:<ul style="list-style-type: none">i. Could also have 1 night “traditional” and 1 night “student led”ii. Could also have November as student led and March as traditional4. Fees<ul style="list-style-type: none">a. March/April – we are to consult with School Council on proposed fees; mid-April must submit proposed fees to Financeb. Some increases for next year are allowablec. Agenda – will have pre-printed (purchased) agendas again<ul style="list-style-type: none">i. Cost estimate is likely between \$6 and \$7ii. Will have a pouch and a theme but not a big insert (to keep costs down)d. Noon hour supervision – currently \$6500 in arrears/unpaide. Activity (field trip fees) – current classes’ arrears/unpaid range between \$486 - \$918<ul style="list-style-type: none">i. Looking at keeping activity/field trip fees the same:<ul style="list-style-type: none">1. \$85 for Kindergarten2. \$60 for grades 1 - 6ii. Exception: ski trip fees – we are allowed to increase this for cost recoveryf. Charging fees in Acorn<ul style="list-style-type: none">i. Suggestion from EIPSii. Have one fee for year, but can activate partial fees for field trips as they come upg. Noon hour – looking at 5% increase	
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- i. Meeting with EIPS Finance in March to work on more details for noon supervision fees
- ii. If we don't need to increase fees we won't
- h. Deficits need to be covered by school operating budget or SGF unrestricted funds (e.g. recycling money)
- i. Your feedback please: _____

Suggestion for Schools – Elementary Example

- ▶ Submit a blanket amount for a grade or course
- ▶ When setting fees in Acorn, itemize per activity
 - Each fee can be paid individually or in full
 - Allows parents to choose which activity the student will take part in
 - Enables the school to determine whether an activity is feasible based on participation

Activities for Grade 4	Fee	Paid	Due
Fort Edmonton	\$20	\$20	\$0
SPCA	\$10	\$0	\$10
Edmonton Ballet	\$30	\$0	\$30
Total Activity Fees for Grade 4	\$60	\$20	\$40

- ▶ Pros - Allows for flexibility when planning; submit \$60 on your fee sheet

- 5. Christmas Concert
 - a. Survey updates – 53 responses
 - i. 32 parents
 - ii. 22 staff
 - b. Most prefer SAL (49%)
 - c. Most prefer early evening (66%)

	<ul style="list-style-type: none"> d. Most prefer grades 1-6 altogether same evening (47%) e. <p>6. Staffing Updates</p> <ul style="list-style-type: none"> a. Mr. Cunningham returns Feb 27 b. Mr. Murphy goes back to LLR beginning Feb 28 <p>7. 18/19 Planning Updates</p> <ul style="list-style-type: none"> a. Kindergarten Registrations: 22 <ul style="list-style-type: none"> i. April 10 – let parents know if their child is on schedule A or B b. March 1 – 15 Pre-enrollment process <ul style="list-style-type: none"> i. Important that all EIPS parents log onto PowerSchool Parent Portal and select school for next year c. Non-designated school: <ul style="list-style-type: none"> i. Parents informed by April 10 if students accepted or not ii. If enrollment exceeds space, a lottery is held at Central iii. Students who applied to a non-designated school and weren't accepted must indicate a second choice by April 12 	
<p>7.0 Trustee Report</p>	<p>Trustee Boybook shared her update from the past month: Motion to balance allocation funding to Junior High Schools, currently only get 71% of per student grants from the education budget, elementary and high school students get 78%. Big concern about political change that may significantly the budget if government changes. Another concern is that High School has already lost a lot of funding through High School redesign. Additional concern did not want to take dollars away from elementary schools where foundational learning occurs.</p>	

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	<p>Question is what is the problem that we are seeing at the Junior High level that needs the extra funding. Most Junior Highs have surplus already so they are functioning well on what they are given. Reviewed options offered to students to ensure that there was no decrease in variety offered. Options have actually been increased. As well there are other funds schools can access if issues arise, even throughout the year.</p>	
7.0 New Business	<p>COSC – Discussed ways to increase attendance at PA/SC Meetings -ask parents how they want to be engaged - attend Kindergarten Night to share info with new parents to the school ASCA Conference – April 20-22 – Tara to attend on behalf of WBF</p>	
8.0 Date of Next Meeting	<p>Date: April 26, 2018 Time: 6:30pm Location: Woodbridge Farms School Library – childcare available</p>	
Adjournment	<p>Meeting was adjourned at 8:01pm</p>	