



MINUTES
Woodbridge Farms School Council
May 29, 2018
6:30-7:30pm
Woodbridge Farms Elementary School Library

Chair Tara Lamabe
Vice Chair Catherine Martin
Secretary Lori Lehman

Agenda Item	Notes	Actions
1.0 Welcome	Called to order @ 6:40 Introductions were made	
2.0 Approval of Agenda	- motion to approve by JC seconded CM	APPROVED as circulated
3.0 Trustee report	Budget approved, use 1.6% of unallocated reserves and 19% of allocated reserves to cover shortfall All school's budgets reduced, reinvested into schools via central supports, consultants for resource supports Increased transportation fees in order to balance budget, cutting 8 busses Introduced second bus fee (alternate address), on top of family cap Online survey for transportation survey Tentative bus schedule out, contact student transportation if you haven't received the e-mail	

<p>4.0 School Report</p>	<p>-Rafiki order bracelets, quick turn around, funds go to Me to We, due Thursday May 31</p>	
<p>5.0 Principal Report</p>	<p>VP Report:</p> <p>Thank you PA for Staff Wish list purchases, a lot was alternative seating, already in use</p> <p>Other items not allowed on school supply list may be on next years list</p> <p>Volunteer Coffee/Donuts Friday</p> <p>Sports Day – June 8, lots of volunteers</p> <p>Alien Inline Skating – send socks & helmets! (they do have helmets available)</p> <p>Round Dance June 22 with Westboro</p> <p>PAT dates June 19 on, every morning for Grade 6's</p> <p>June 26 Talent Show – 1 hour</p> <p>Garde 6 farewell</p> <p>June 28 last day of classes, assembly at 9am (awards, farewells & passing of the benches), intercom Bingo</p> <p>August 27 office opens</p> <p>School Booking for 2018/2019</p> <p>Halloween Family Dance October 26</p> <p>Spring Dance May 24</p> <p>Wee Wonderland Dec 17-19 (M/T/W)</p> <p>Traffic Management Plan reviewed</p> <p>Principal Report:</p> <p>Thank You card presented to PA/SC from the entire school</p> <ol style="list-style-type: none"> 1. Thank-you card from all students to PA for the Symphony field trip. 2. Staff meeting – Thursday June 7; that is why you'll see few vehicles in the parking lot on Wednesday, June 6. 	<p>ACTION: Share Traffic Management Plan with WBF Parent Page</p>

3. Staffing Announcements:

Staff leaving:

- Mrs. Belesky will be at St. Andrew School (High Prairie) next year
- Mrs. Burns will be at Brentwood next year
- Ms. Carruthers will be at Wye next year
- Mrs. Clark will be at Davidson Creek next year
- Mrs. Massel will be at Ardrossan Elementary following her maternity leave
- Mr. Danzinger will be at Alberta Education next year

June 1 Volunteer
Appreciation
Morning Coffee
“drive through”
from 730 AM to
845 AM.

Staff who were on temporary contracts this year:

- Educational Assistants: Mrs. Little (Gr 5), Ms. Day (Gr 2), Mrs. Plant (KAM), Mrs. Cundliffe (KAM), Mrs. Tiessen (1A/B)
- Teachers: Mrs. Kowalski (Gr 3), Mrs. Spalj (Gr 2), Mrs. Hoekman (Gr 2/3)

Staff whose assignment is changing for 2018/2019:

- Mr. Cunningham - Principal

Incoming Staff:

- Mrs. Bailey de Wynter – Grade 3

Still to be determined:

- Assistant Principal
- 2 classified staff have been declared surplus; haven't found a placement yet (originally thought it would be 3)

4. Transition Field trips

- a. 8 grade 6s going to Sherwood Heights – field trip on Thursday, May 31 (AM)

	<ul style="list-style-type: none">b. 90+ students going to Lakeland Ridge – field trip on Tuesday, June 5 (AM) <p>5. Accountability Pillar Results May 2018</p> <ul style="list-style-type: none">a. Respondents: 10 parents (7 last year), 61 students (65 last year), 23 teachers (20 last year)b. <p>6. School Budget</p> <ul style="list-style-type: none">a. Board to approve budgets soonb. Planning for next year – budget is \$718,421 less than the September 30, 2017 count<ul style="list-style-type: none">i. This is due to change in enrollment (current projection is 131 less in regular program than last year)ii. Current plan – need to have a plan that gives the most flexibility in terms of student groupings<ul style="list-style-type: none">1. Worked hard to avoid the really large classes2. Allow for some growth/decline – what if we get a few more students? What if a few move away?iii. Current plan is a balance between # teachers and # EAs for support<ul style="list-style-type: none">1. Number of classroom teachers (regular program): 11.52. Number of EAs: 7: 2 [3] CSP/ETP[job share], 1	
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	<p>ECS/PUF, 3 classroom support</p> <p>3. Other Classified staff: 2 secretaries, 1 library tech</p> <p>iv. AP (<i>who</i> is yet to be determined) will teach about ½ time</p> <p>v. Some classified staff may have assignments vary - e.g. Mrs. Sargeant may have to help in some classes</p> <p>7. Fees</p> <p>a. Agendas</p> <p>i. WBF is participating in a division “bulk” order (arranged by Purchasing Services)</p> <p>ii. 3 year contract, we initially thought they would be \$6.50, now should be only \$3 each</p> <p>iii. Will send home “order” forms on first day of school (LLR does same thing)</p> <p>b. Noon supervision fees are reduced for next year</p> <p>8. Structure/facility work over the summer - none that we are aware of</p>	
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Woodbridge Farms School Council
May 29, 2018

Woodbridge Farms Elementary							
SCHOOL FEE SCHEDULE							
for the Year Ending August 31, 2018						<i>**Enter Data in Green Cells</i>	
	(A)	(B)	(C)	(D)	(E)		
	Per Student Fee 2018-19	2017-18 Actuals in Acorn	Board Approved Per Student Fee 2017-18	Per Student Fee 2016-17	(A - C)/C % Change (between 2017-18 and 2018-19)		Explanation
Extracurricular Fees							
		\$ -	\$ -	\$ -	0%		
		-	-	-	0%		
Activity Fees							
Field Trips - ECS	\$ 85.00	\$ 85.00	\$ 85.00	\$ 85.00	0%		
Field Trips - Gr 1	\$ 60.00	60.00	60.00	60.00	0%		
Field Trips - Gr 2	\$ 60.00	60.00	60.00	60.00	0%		
Field Trips - Gr 3	\$ 60.00	60.00	60.00	60.00	0%		
Field Trips - Gr 4	\$ 60.00	60.00	60.00	60.00	0%		
Field Trips - Gr 5	\$ 60.00	60.00	60.00	60.00	0%		
Field Trips - Gr 6	\$ 60.00	60.00	60.00	60.00	0%		
Ski Trip - Ski Rental	\$ 39.00	29.00	29.00	29.00	34%		cost increased for cost recovery
Ski Trip - Helmet Rental	\$ 10.00	5.00	5.00	5.00	100%		cost increased for cost recovery
Ski Trip - Lift Ticket Only	\$ 30.00	24.00	24.00	24.00	25%		cost increased for cost recovery
Ski Trip - Snowboard Rental	\$ 42.00	32.00	32.00	32.00	31%		cost increased for cost recovery
Ski Trip Transportation	\$ 4.00	-	-	-	100%		Cost added for cost recovery
Lunch Supervision And Noon Hour Activity Fees							
Noon Supervision - ECS	\$ 45.00	\$ 50.00	\$ 50.00	\$ 50.00	-10%		
Noon Supervision - Gr 1-6	\$ 90.00	100.00	100.00	100.00	-10%		
Non-Curricular Goods and Services							
Agendas	\$ -	\$ -	\$ -	\$ 10.00	0%		Should be classified as Other Sales and Services will be optional in September price \$3.00



Accountability Pillar Overall Summary
 3-Year Plan - May 2018
 School: 3336 Woodbridge Farms School

Measure Category	Measure	Woodbridge Farms School			Alberta			Measure Evaluation		
		Current Result	Prev Year Result	Prev 3 Year Average	Current Result	Prev Year Result	Prev 3 Year Average	Achievement	Improvement	Overall
Safe and Caring Schools	Safe and Caring	87.4	82.4	84.5	89.0	89.5	89.4	High	Maintained	Good
	Program of Studies	85.8	82.0	85.8	81.8	81.9	81.7	Very High	Maintained	Excellent
Student Learning Opportunities	Education Quality	86.0	87.8	90.0	90.0	90.1	89.9	Intermediate	Maintained	Acceptable
	Drop Out Rate	n/a	n/a	n/a	2.3	3.0	3.3	n/a	n/a	n/a
	High School Completion Rate (3 yr)	n/a	n/a	n/a	78.0	78.0	77.0	n/a	n/a	n/a
Student Learning Achievement (Grades K-9)	PAT: Acceptable	90.9	82.9	86.4	73.4	73.6	73.2	Very High	Maintained	Excellent
	PAT: Excellence	38.5	30.3	26.9	19.5	19.4	18.8	Very High	Improved	Excellent
Student Learning Achievement (Grades 10-12)	Diploma: Acceptable	n/a	n/a	n/a	83.0	82.7	83.1	n/a	n/a	n/a
	Diploma: Excellence	n/a	n/a	n/a	22.2	21.2	21.5	n/a	n/a	n/a
	Diploma Exam Participation Rate (4+ Exams)	n/a	n/a	n/a	55.7	54.9	54.7	n/a	n/a	n/a
	Rutherford Scholarship Eligibility Rate	n/a	n/a	n/a	63.4	62.3	61.5	n/a	n/a	n/a
Preparation for Lifelong Learning, World of Work, Citizenship	Transition Rate (6 yr)	n/a	n/a	n/a	58.7	57.9	59.0	n/a	n/a	n/a
	Work Preparation	80.7	75.8	80.9	82.4	82.7	82.4	High	Maintained	Good
Parental Involvement	Citizenship	83.0	77.4	80.5	83.0	83.7	83.7	Very High	Maintained	Excellent
	Parental Involvement	86.5	87.1	73.2	81.2	81.2	81.0	Very High	Improved	Excellent
Continuous Improvement	School Improvement	83.3	79.2	79.2	80.3	81.4	80.7	Very High	Maintained	Excellent

Classes for 2018/2019

Possible Option 1

	Class1	Class 2	Teachers
K	17	17	1
1	21	21	2
2	23	22	1.5 (VP teaching 0.5)
3	28	13	1.5
4	29	15	1.5
5	24	23	2
6	28	27	2

Classes for 2018/2019 as of May 28

Possible Option 2

	Class 1	Class 2	Class 3	Teachers	
K	17	17		1	
1	21	21		2	
2	23	22		1.5 (VP teaching 0.5)	
3	26	15		1.5	
4	27	11	6	2	
5	26		20	1.5	
6	28	27		2	
6.0 Review of School Council Annual Report	Reviewed and shared by TL				
7.0 Overview	Chair read the Summary of positions, see bylaws for more detail				
8.0 Election	Chair: Nomination of Tara Lamabe by LL seconded JB, accepted, all in favour Vice Chair: Nomination of Julie Ballhorn by JB, seconded CM, accepted, all in favour Secretary: Nomination of Lori Lehman by CM, seconded TL, accepted, all in favour				Nominated 2018/2019 School Council: Chair: Tara Lamabe Vice Chair: Julie Ballhorn Secretary: Lori Lehman
9.0 Announcements	Meeting Dates for 2018/2019 to be determined: First meeting September 25, 2018 Time: 6:30 pm Location: Woodbridge Farms School Library – childcare available				

10.0 Adjournment	Meeting was adjourned at 7:50pm	
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