



MINUTES
Woodbridge Farms Parent Association
May 29, 2018
7:30-8:30pm
Woodbridge Farms Elementary School Library

President Tania Germain - absent
 Vice President Julie Ballhorn
 Treasurer Desiree Clouse – regrets
 Secretary Lori Lehman

Agenda Item	Notes	Actions
1.0 Welcome	Called to order @ 7:55	
3.0 Old business and approval of last meeting's minutes	<p>- TL motion to approve old minutes by, AA seconded: all in favour</p> <p>- motion to approve Agenda and minutes by TL, seconded by CM; all in favour</p> <p>Suggested to call NOW Radio for popsicles – Trucksicles</p> <p>Motion to increase funding for Teachers Appreciation Gifts to \$1500 by LL, seconded by JR, all in favour</p> <p>TL and JB will be responsible to arrange this</p> <p>Wee Wonderland: JR met with Jaimie and Robin</p> <p>Common understanding of what the budget is. For protection for them and the PA, they will draft a memorandum of who's responsible for what. Accountability for supplies and money. Need a monthly update of progress</p>	<p>APPROVED as circulated</p> <p>ACTION: Teachers Appreciation Gift Funding increased to \$1500</p> <p>ACTION: JR to provide a summary of meeting and Wee Wonderland volunteers to provide a memo of understanding</p> <p>ACTION: JR to write letter requesting supplies like Kleenex etc from local grocery stores, TL to deliver</p>
4.0 Annual Report Review	Loveable Labels – will send out a blurb about the fundraiser	

	Suggestion to ask for donations from grocery stores (not Safeway)/Costco for items like Kleenex, etc,	
5.0 Treasurer Update	Motion to not do Inline Skating and Andy to look into Rocks & Rings to book TI seconded JE Swimming Lessons discussed, Andy to discuss with staff, talk about it in September	
6.0 Overview	Position Descriptions for elections were read, see bylaws for more detail JR read the Objectives	
7.0 Election	President – JB nominated Tara Lamabe, accepted, seconded by AA, all in favour Vice President – LL nominated Jodi Craik, JC accepted, seconded by TL, all in favour Treasurer –TL nominated JB, Julie Ballhorn accepted, seconded LL, all in favour Secretary –TL nominated Lori Lehman, LL accepted, JC seconded, all in favour	2018/2019 Parent Association Nominated: President: Tara Lamabe Vice president: Jodi Craik Treasurer: Julie Ballhorn Secretary: Lori Lehman
7.0 Announcements	2018-2019 Parent Council Meeting Dates to be determined: First date: September 25, 2018 All meetings are held in Woodbridge Farms School Library – childcare available.	ACTION: Desiree to ensure filing as a fundraising society Action: Karli & Jaimie to audit books
8.0 Adjournment	Meeting was adjourned at 8 40:pm	